

INSTITUTE OF DANCE POLICY:

- Dancers are expected to attend classes regularly.
- Dancers are expected to be punctual. Warm-up is conducted at the start of every class and it is imperative that all dancers participate in warm-up to ensure that their body is ready for physical activity.
- Dancers are expected to wear suitable dance wear to each and every class in order to positively influence the style and structure of our classes.
- Dancers are expected to demonstrate respect for all INSTITUTE OF DANCE Staff at all times.
- Dancers are encouraged to establish new friendships with dancers in their classes. We enforce teamwork and fairness and dancers are expected to treat each other with RESPECT.
- Dancers observing a dance class for any reason are expected to be quiet and courteous to the dancers, Dance Teachers, and Assistants and should not disrupt a dance class for any reason.
- Dancers are expected to focus and pay attention to the Dance Teacher's instructions and keep talking to a minimum.
- Dancers must treat the studios, the premises, and the possessions of all other dancers with respect, care, and consideration.
- Dancers are expected to clean up after themselves and any mess that they create while at the studio.
- Dancers understand that there is a zero tolerance behaviour policy at INSTITUTE OF DANCE. Dancers behaving inappropriately will be removed from the dance class and parents will be involved
- INSTITUTE OF DANCE strongly advises dancers against leaving the premises between classes or after classes without adult supervision. INSTITUTE OF DANCE encourages all dancers to use the studio's designated waiting areas at these times.

Code of Conduct:

Students and parents will dress and conduct themselves in an appropriate manner while at INSTITUTE OF DANCE. We will teach each student to work hard and seek to encourage each other. Politeness and courtesy are highly valued. Proper respect for the staff and fellow students is expected of all students, parents and siblings. Every student and parent/guardian should behave in a disciplined, responsible manner both on site and at studio functions. The INSTITUTE OF DANCE reserves the right to suspend or dismiss any student or parent/guardian whose attitude, attendance or conduct is found to be unsatisfactory. Any student or parent/guardian who disrupts class or approaches a teacher, staff member, another student or parent/guardian with the intent to disrupt, cause dissent or contravene the policies and procedures of INSTITUTE OF DANCE will be dismissed immediately. Parents wishing to speak to an instructor must first leave a note for the teacher at the front desk or email the teacher directly.

Please note: we have non-stop complaints from stores owners in the mall that parents are taking up parking spots in the mall. Plus I find dancers are distracted when parents are waiting around in studio. I noticed dancers keep leaving studio frequently to talk to parents. INSTITUTE OF DANCE DO NOT ENCOURAGE PARENTS TO STICK AROUND THE STUDIO DURING CLASSES. Please respect that this is a small studio with dance classes and pilates classes going at the same time.

No dancers should check their cell phone during class or in change room (bathroom).

Parent / guardian / student signature: